

Parent Handbook 124 S. Grace Street Crockett, Texas 75835 (936) 544–3325

Mother's Day Out at Grace Street, herein referred to as "MDO" was established in 2022. MDO is a ministry of Grace Street Church of Christ for families of the church and the greater Houston County community.

MDO offers a loving Christian environment in which our goal is to prepare children for school mentally, spiritually, physically, emotionally, and socially. Our Teachers at MDO provide a loving and safe atmosphere in which children learn and play.

MDO prepares children for school by teaching numbers, colors, shapes, letters, phonics and social skills. MDO gives children many different opportunities for hands on educational experiences and the children are also introduced to community workers. Our children at MDO enjoy Bible stories, Art, Library, Kid Fit, Science, Play Time, and Parties.

Come by for a visit! We would love to meet you and answer any questions you might have.

MDO utilizes the facilities of the Grace Street Church of Christ. For informational purposes only, the following are the Elders and the staff of the Grace Street Church of Christ.

Ministers: Jimmy Stegall Spanish Ministers: Juan Moncada

Elders:

James Martin, Joe Miles, David Tyer, John Garner, Jimmy

#### Stegall

DMP Director:	Christina Driskell (936) 222–3987
DMP Teachers:	Christina Driskell, Corena Cutler, Alyssa Dowdy, Trudy Milam, Peggy Patrick, Sandra Allen, Holly Craycraft, Brenda Craycraft, Lyndsey Tyer

### School Hours and Pick Up Information

MDO hours are 8:30 a.m.- 1:30 p.m. on Thursdays. Please bring your child promptly at 8:30 a.m.

Morning drop off will be temporarily done at the glass door facing the playground. Our building is under construction and the drop off routine will likely change. Important to note that our parking lot flow has changed from last year, please enter through the old exit! You can pull up to the glass door (look for the MDO sign) and once your child is safely dropped off, drive around the back of the building.

Drop off will be from 8:30 a.m.- 8:45 a.m. To make things easier on the child and the parents, parents are not able to come inside for drop off. We will safely get your child out of the car and to their classroom every morning. **Please have your child here by 8:45 a.m.** so that we can start our day. We have Chapel that begins first thing in the morning. Our doors lock at 8:45 and will remain locked for the remainder of the school day. If you arrive past 8:45 a.m. you will have to contact Christina in order to let your child in. We understand that sometimes things happen, so please be in contact with Christina via a quick text or phone call if a situation arises and your child will be late so we can plan accordingly.

School will dismiss at 1:30 p.m.-1:40 p.m. Long waiting periods often cause a young child to become anxious. Therefore, it is imperative that children be picked up on time. If, due to an emergency, a parent is going to be late, please call or text. This will help the teachers to reassure the child who is waiting. Doors unlock in the afternoon at 1:30 p.m. Please pick your child up by 1:40 p.m. Dismissal will be at the same glass door, just like drop off. Again, parents, please stay in your cars and do not come into the building. We will safely get your child in the car and properly buckled into carseats. This process helps things to run quickly and effectively. Thank you for understanding!

We WILL NOT dismiss a child to anyone other than a parent or legal guardian unless we have written consent. If there is ANY change in your child's transportation home, written notice MUST be given to

## the director or teacher.

## <u>Tuition</u>

The tuition for MDO is \$135.00 a month. Tuition is due on the 1<sup>st</sup> of each month. Although MDO is a non-profit organization, there are bills to pay. Please pay your tuition in a timely manner. Tuition payments are non-refundable, non-transferable and are not affected by holidays or absences. Tuition is a yearly amount paid in (9) equal payments and are not affected by months with 5 weeks or months with 3 weeks. A late fee of \$15.00 will be added to your child's tuition account after the 10th and should be included with your late tuition payment. A \$25.00 fee will be assessed on all returned checks. After a second returned check all future tuition payments must be made in cash. Checks can be made payable to Grace Street church of Christ.

# Holiday Schedule for 2021-2022

MDO will observe all holidays in conjunction of the Crockett Independent School District. This includes all inclement weather days.

# **Daily Information**

#### Clothing

Comfortable, washable play clothes are recommended. Children should wear shoes that are suitable for running and other types of active play.

In winter, students will need a warm coat, hat or hood, and gloves. Sweaters, gloves, coats, hats, boots (anything your child may take off) **must be marked** with the child's name.

Please keep an extra pair of clothes in your child backpack just in case an accident happens and your child needs to change clothing.

### Backpack

All preschool children should bring a backpack daily for all student work and information that goes home to parents. Standard size backpacks (approximately 14" x 16") are recommended. Very small bags tend to be difficult for students to pack. We find that children who carry and pack their own bags each day develop a sense of

responsibility and independence, an important part of the "growing up" process. We ask parents to look at their child's folder daily so that important dates, events etc. will not be missed.

#### Naptime

We will have naptime every day at school, each child will need a napmat. These will be sent home the last Thursday of every month to be washed and will need to be returned at the next school day. We may send napmats home more frequently should we experience a rise in illness. We want your children to be comfy for nap time, they are welcome to bring an extra blanket, lovey, stuffed animal, pillow, pacifier, etc. to help make naptime as cozy as possible.

#### Diapers

If your child is wearing diapers, please make sure your child comes to school in a clean diaper. We also request that you send a box of diapers in their appropriate size along with a pack of wipes for us to use on your child. We will not use any other diapers or wipes on your child aside from the ones you send to school. You will be notified in plenty of time when we are running low on any diapers or wipes for your child so that you can send more. Thank you!

#### Toys

Toys may <u>only</u> be brought to school for teacher planned events or when there are special circumstances. Toys from home could get lost or broke at MDO if brought to school. **\*\*Please keep toys at home.\*\*** 

#### Lunches

Each child will need to bring their own packed lunch to school. There is no refrigeration for lunches, so a cold pack in the lunchbox is recommended. Please pack finger type foods. Please do not send food that needs to be heated. Please label cups and containers.

**Ideas for lunches-** sandwiches, meat and cheese, crackers, fruit. **Please cut food** for your child before you put it in their lunch.

The Director must be notified immediately, in writing, concerning any food allergies a child may have.

\*\*Please LABEL ALL cups, lunchboxes, backpacks, extra clothing, napmats, etc. We try to keep things separated, but lots of kids have matching cups, etc. All items NEED to be labeled with your child's name!

### Sickness and Health

MDO requires parents to keep their child home if he or she shows any signs of illness. This is for the protection of your child, other children and MDO teachers. If a child shows any of the following symptoms please keep them home: fever, diarrhea, nasal secretions that are thick, yellow or green, and accompanied by fever, sore throat with fever or throat spots, cough accompanied by fever, chills, and the coughing up of any green or yellow mucous, vomiting, or nausea, eye drainage of any type should be checked by a doctor to rule out a bacterial infection, child not feeling well, such as lethargic behavior and/or crying and lice. Children must be symptom/fever free for 24 hours without the aid of medication before returning to DMP.

Please call or text the Director if your child will be absent from school due to illness.

### **Discipline**

MDO believes a child needs to have clear limits set for them by adults. We try to encourage good behavior through praise and redirection. We address any unwanted behaviors directly to make sure children understand what behaviors are not accepted. Ex... biting, hitting, kicking, taking toys away from friends.

# **Confidentiality**

It is important for you to know that the school maintains the rules of confidentiality. Due to the intimate relationship that exists between the school and home, information that you give to the school concerning you or your child will remain between us; persons not affiliated with the school will not have access to our files without your permission.

### No Smoking

Remember that there is a NO-SMOKING POLICY in the school and on facility grounds. This is due to fire safety laws as well as a concern for everyone's health!

### <u>Birthdays</u>

If your child has a birthday during the school year, perhaps you would like to share this special day with the class. You may want to send cupcakes or cookies and we will do the rest. Please notify your child's teacher or director in the event that you decide to celebrate here at school.

Please contact Christina Driskell with any further questions at <u>mdo@gracestreetcoc.us</u> or feel free to text/call her at 936-222-3987. We are looking forward to the 2023-2024 school year and are so happy that your child will be joining us!! Our first day of school will be Thursday September 7th!! See you then!!!